

Terms of Reference for HAP Support Mission Pakistan 2011

HAP's engagement in Pakistan started after the earthquake in 2005 although the operation ended in July 2009, HAP's support to agencies in Pakistan has continued. Currently there are 9 HAP Members with headquarters in Pakistan, who along with other international HAP Members are actively involved in the ongoing flood response.

In recognition of the ongoing efforts by HAP Members in Pakistan and existing in-country expertise and support offered by CWS-P/A, it was agreed by HAP Members and the Secretariat that rather than a deployment, the Secretariat would provide support through surge visits. During September 2010, Barb Wigley, Programmes Coordinator at HAP undertook a 10 day visit to provide individual support to agencies and also gather momentum for collective action by HAP Members and interested agencies to increase the accountability in the ongoing response. The next support visit is proposed for January 2011 and will be undertaken by Maria Kiani, HAP Roving Representative.

Based on the [report of the September 2010 support visit](#) the following points for further action are proposed:

1. **Capacity Building:** Provide support to and build capacity of, CWS P/A's Strengthening Humanitarian Assistance (SHA) Team through training, orientation and direct support. The SHA team, with its Quality and Accountability Officers has been set up by CWS-P/A to provide services and support to agencies interested in strengthening their adherence to Sphere and HAP Standards. The Roving Representative will work with the SHA to strengthen its capacity to impart trainings and orientations for interested agencies, with a particular focus on national agencies in southern Pakistan. These services and opportunities to participate will be shared with all HAP Members and also on the HAP website. Where possible, training activities will also be co-facilitated by the Roving Representative.
2. **Technical assistance:** Provide assistance to staff of interested agencies regarding integration of humanitarian accountability into the design, development and delivery of programmes; in measuring performance against the HAP Standard; in strengthening accountability when working with partners. Agencies will be encouraged to identify key action points to illustrate planned improvements in their humanitarian services.
3. **Coordination & Advocacy:** In partnership with HAP Members engage and collaborate with a variety of key actors such as donors, UN bodies and Clusters, national and international NGOs, affected communities, local/central government authorities and other key players and stakeholders. Members will be encouraged to raise particular issues around accountability and quality, and develop agreed key messages for Clusters and [Pakistan Humanitarian Forum](#). Consultations and activities will be undertaken with Sungi, a HAP Member as it takes a leadership role to take a lead in raising issues on accountability and quality at various fora.
4. **Support the Accountability Working Group:** Support the Accountability Working Group established by CWS P/A and provide technical advice to the group where appropriate. Learning from working groups established by HAP at other locations will be shared. Options on how to improve: information sharing between the agencies through the group, increase outreach (at Islamabad and provincial level), be sustainable and strengthen joint activities of the group will also be explored.
5. **Strengthened information sharing:** Encourage and support all agencies to record accountability activities and efforts, and use the HAP website as a forum to promote these. A specific page for the Pakistan flood response has already been made available which includes updates and activities of various member. It can be viewed at: <http://www.hapinternational.org/projects/field/pakistan2010.aspx>.

In addition, Prevention of Sexual Abuse and Exploitation, joint activities, peer support, partner capacity building and establishing strong linkage between sub offices and Islamabad based activities and discussions will be underlining focus of the support visit. Jamie Munn, HAP Organisational Development Advisor will also provide his expertise during support visit from 7th-20th January.

Logistics:

The Roving Representative will be provided office-space and other logistical support by CWS-P/A and will work in close collaboration with the SHA team.

Timeframe: 1st-31st January 2011

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